

Turn to Key

for a rewarding career opportunity.



KeyBank Summer Retail Internship Program

The KeyBank Summer Retail Internship program is a 14-week foundational Retail Banking training curriculum designed for individuals interested in pursuing careers in Retail Banking. You will gain a holistic view of the Retail branch network as well as other facets of Key Community Bank. The focus of this program is to provide interns the foundational understanding of the operational, compliance, and risk components of Retail Banking through the Teller position. Through this rotational internship program, you will be exposed to multiple branch locations and Line of Business activities. You will learn customer service, banking conversational skills, and participate in delivering Key's Financial Wellness strategy. Successful graduates of the program will be eligible for placement into the KeyBank Management Associate program (details on page 2).

What are we looking for?

- College student who is pursuing a Bachelor's degree, minimum 3.0 GPA is preferred – all majors considered
- Relevant work or internship experience in sales, service or finance role
- Ability to learn quickly and take action in a fast-paced environment
- Effective sales skills (professional, assertive, confident, driven)
- Strong analytical and decision-making skills
- Effective interpersonal and relationship building skills

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Select Campus

Email sheila_byrne@keybank.com



What does the program offer?

- This is a paid position
- Banking and financial services industry knowledge
- Assigned Mentor and Peer Coaches
- Speaker series with access to KeyCommunity Bank executive leadership
- In-person and virtual training sessions
- Tracked progress and regular coaching feedback
- The opportunity to be selected for the KeyBank Management Associate program (post college graduation)

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KeyBank Retail Management Associate Retail Sales and Leadership Program

The Retail Management Associate program is an 18-month Retail Sales and Leadership Curriculum designed for individuals interested in pursuing careers in Retail Banking. You will gain a holistic view of the Retail branch network as well as other facets of Key Community Bank. Through this rotational program, you will be exposed to multiple branch locations and Line of Business activities. In the first six months of the program, you will learn the various roles within KeyBank branches with a focus on the Licensed Relationship Manager (LRM) position. During that time, you will obtain your Insurance, Series 6 and 63 Licenses and attend LRM certification. Once certified, you will begin your 12-month assignment as Licensed Relationship Manager delivering Financial Wellness advice at your assigned branch. During this time, you will also complete three-day KeyBank Licensed Certification training. Successful graduates of the program will function in an LRM role and will have the opportunity for professional development in various roles within Key Community Bank.

What are we looking for?

- Bachelor's degree, minimum 3.0 GPA is preferred – all majors considered
- Relevant work or internship experience in sales, service or finance role
- Ability to learn quickly and take action in a fast-paced environment
- Effective sales skills (professional, assertive, confident, driven)
- Strong analytical and decision-making skills
- Effective interpersonal and relationship building skills

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What does the program offer?

- Banking and financial services industry knowledge
- Insurance, Series 6 and 63 Licensing
- Assigned Mentor and Peer Coach
- Speaker series with access to Key Community Bank executive leadership
- In-person and virtual training sessions
- Tracked progress and regular coaching feedback
- Formal Key Investment Services® certification and graduation ceremony during the annual Retail Management Associate Impact Conference

Opportunities available

- Cleveland, OH
- Toledo, OH
- Indianapolis, IN
- Portland, ME
- Burlington, VT
- Portland, OR
- Seattle, WA
- Salt Lake City, UT